

Village of Allouez

Review and Write Off of Customer Utility Accounts

Utility billing will review outstanding receivables monthly.

Landlords of delinquent tenant accounts will be notified on a monthly basis.

Accounts with delinquent amounts for services rendered prior to October 1st of each year will be levied as a tax against the lot or parcel of real estate for which the utility service was furnished per Wisconsin state statute 66.0809 (3).

Utility billing will determine which accounts are considered uncollectible and recommend write offs annually, if not quarterly.

- Amounts on closed accounts of \$5 or less may be written off without approval.
- Accounts deemed uncollectible greater than \$5, and up to \$500, may be written off with the approval of the finance director.
- Accounts deemed uncollectible greater than \$500, and up to \$2,500, may be written off with the approval of the administrator.
- Accounts deemed uncollectible greater than \$2,500 may to be written off with the approval of the village board.

In the first quarter of the calendar year, utility billing shall prepare an annual report for the village board of customer utility accounts written off in the preceding year.

2022 Utility Account Write-Off

Balances < \$5

October 4, 2022

Account Number	Account Name	Service Address	Status	Balance	Class	Disconnect Date	Note
			Inactive	0.03	APT	7/31/2022	Balance < \$5.00
			Inactive	2.66	RES RENT	6/1/2022	Balance < \$5.00
			Inactive	0.27	DUP	6/1/2022	Balance < \$5.00
			Inactive	-1.05	APT	5/28/2022	Balance < \$5.00
			Inactive	0.05	RES	5/27/2022	Balance < \$5.00
			Inactive	-0.30	RES	5/20/2022	Balance < \$5.00
			Inactive	-0.26	RES	11/26/2021	Balance < \$5.00
			Inactive	0.24	RES	10/29/2021	Balance < \$5.00
			Inactive	0.58	RES	10/13/2021	Balance < \$5.00
			Inactive	0.45	RES	10/8/2021	Balance < \$5.00
			Inactive	3.74	CONDO	10/7/2021	Balance < \$5.00
			Inactive	-2.15	APT	10/7/2021	Balance < \$5.00
			Inactive	2.47	RES	10/1/2021	Balance < \$5.00
			Inactive	0.83	DUP	10/1/2021	Balance < \$5.00
			Inactive	-0.30	RES RENT	9/30/2021	Balance < \$5.00
			Inactive	0.03	RES	9/3/2021	Balance < \$5.00
			Inactive	2.90	RES	6/30/2021	Balance < \$5.00
			Inactive	-0.81	DUP	6/1/2021	Balance < \$5.00
			Inactive	0.53	RES	12/7/2020	Balance < \$5.00
			Inactive	0.67	RES	12/4/2020	Balance < \$5.00
			Inactive	0.40	CONDO	12/3/2020	Balance < \$5.00
			Inactive	0.42	RES	12/2/2020	Balance < \$5.00
			Inactive	0.71	RES	12/1/2020	Balance < \$5.00
			Inactive	0.62	RES	12/1/2020	Balance < \$5.00
			Inactive	0.11	RES RENT	12/1/2020	Balance < \$5.00
			Inactive	0.43	RES	11/30/2020	Balance < \$5.00
			Inactive	1.96	RES	11/25/2020	Balance < \$5.00
			Inactive	0.66	MF	11/25/2020	Balance < \$5.00
			Inactive	0.03	RES	11/25/2020	Balance < \$5.00
			Inactive	0.20	RES	10/22/2020	Balance < \$5.00
			Inactive	-0.19	RES	10/22/2020	Balance < \$5.00
			Inactive	2.30	DUP	7/1/2020	Balance < \$5.00

	Inactive	1.20	DUP	7/1/2020	Balance < \$5.00
	Inactive	0.50	RES RENT	6/30/2020	Balance < \$5.00
	Inactive	0.10	DUP	6/30/2020	Balance < \$5.00
	Inactive	2.28	RES RENT	4/16/2020	Balance < \$5.00
	Inactive	0.88	RES	3/1/2020	Balance < \$5.00
	Inactive	0.20	RES	2/27/2020	Balance < \$5.00
	Inactive	1.70	RES	1/31/2020	Balance < \$5.00
	Inactive	0.40	RES	1/31/2020	Balance < \$5.00
	Inactive	0.39	RES	1/31/2020	Balance < \$5.00
	Inactive	0.40	RES	1/10/2020	Balance < \$5.00
	Inactive	0.76	RES RENT	1/1/2020	Balance < \$5.00
	Total Write Off:		27.04		

of Accounts: 43

Amounts on closed accounts of \$5 or less may be written off without approval.

2022 Utility Account Write-Off

Balances \$5 - \$500

October 4, 2022

Account Number	Account Name	Service Address	Status	Balance	Class	Disconnect Date	Note
			Inactive	5.25	STORM	9/9/2021	Village owned property.
			Inactive	12.68	RES	1/3/2020	Accidentally reactivated account January 2020.

of Accounts: 2 Requested Write Off: 17.93

Accounts deemed uncollectible greater than \$5, and up to \$500, may be written off with the approval of the Finance Director.

Requested Write Off Total \$17.93


Finance Director

10/4/22
Date

2022 Utility Account Write-Off

Balances \$500 - \$2,500

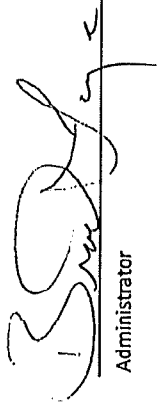
October 4, 2022

Account Number	Account Name	Service Address	Status	Balance	Class	Disconnect Date	Note
			Inactive	654.33	BANKR	12/15/2020	Bankruptcy- Proof of claim filed 2/10/2021
			Inactive	510.37	BANKR	6/1/2020	Bankruptcy- Proof of claim filed 7/23/2020

of Accounts: 2 Requested Write Off: 1,164.70

Accounts deemed uncollectible greater than \$500, and up to \$2,500, may be written off with the approval of the Administrator.

Requested Write Off Total \$1,164.70


Administrator

10/4/2022
Date