

January 25, 2023 (Historic Preservation Committee)

**HISTORIC PRESERVATION COMMITTEE MEETING  
WEDNESDAY, JANUARY 25, 2023  
6:00PM ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Mooney called the meeting to order at 6:01 p.m.

Present: Faller, Juno, Moore, Ropp  
Excused: Capichano-Simmons, Genrich, Mooney  
Also Present: Fuller

MODIFY/ADOPT AGENDA

**Juno / Faller moved to adopt the agenda as amended. Motion carried.**

APPROVE MINUTES FROM FEBRUARY 23, 2022

**Juno / Moore moved to approve the minutes dated February 23, 2022 as presented. Motion carried.**

APPROVE MINUTES FROM MAY 11, 2022

**Juno / Moore moved to approve the minutes dated May 11, 2022 as presented. Motion carried.**

ANNOUNCEMENTS

October 21, 2022 meeting was cancelled due to lack of quorum.

PUBLIC APPEARANCES

None.

ACTION RE: AMENDMENT TO CHAPTER 5 AND CHAPTER 248 OF THE VILLAGE OF ALLOUEZ CODE TO CHANGE THE NAME OF THE HISTORIC PRESERVATION COMMITTEE TO THE HISTORIC LANDMARKS COMMISSION

Staff participated in the four year interview and audit by the Wisconsin Historical Society for Certified Local Governments. During the meeting, it was discussed that the appointed body in charge of the Historic Preservation Chapter of the Village Ordinances should technically be called a "commission" instead of a "committee." The reason for the change is that a commission typically has approval authority and a committee does not. The Historic Preservation Committee for the Village of Allouez has approval authority in the Historic Preservation Chapter, with appeals going before the Village Board of Trustees.

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Staff made the recommendation to also consider replacing the word “Preservation” with “Landmarks” in the name as a part of the overall change. Staff will bring the proposed name change to the Village Board in ordinance form (amendments to Chapter 5 and Chapter 248 of the Village Ordinances).

Discussion included:

- The difference between “Landmarks” being proposed and the current “Preservation.”
- Staff could bring the changes in ordinance form directly to the Village Board, without bringing it back to committee.

**Juno / Moore moved to recommend approval by the Village Board the name change from “Historic Preservation Committee” to “Historic Landmarks Commission.”**

#### DISCUSSION RE: SUNSET CIRCLE HISTORIC DISTRICT NOMINATION PROJECT UPDATE

Staff shared that the Request for Proposals (RFP) was sent out in January 2023, with a deadline to respond by February 17, 2023. Staff will share proposals received with the group to review at the next meeting on February 22, 2023.

#### DISCUSSION RE: ROBINSON HILL HISTORIC DISTRICT STREET SIGN UPDATE

Staff stated that the street signs have been ordered and should be installed in time to hold a celebration event in May for Historic Preservation Month.

#### DISCUSSION RE: VILLAGE OF ALLOUEZ SESQUICENTENNIAL

The Village of Allouez is celebrating the 150<sup>th</sup> anniversary of being incorporated in 2023. There will be several events held over the year to mark this significant milestone.

Discussion included:

- Identify any buildings that were around 150 years ago and share the history.

#### SET NEXT MEETING DATE AND AGENDA

Next Meeting Date: Wednesday, February 22, 2023 at 6:00p.m. (a request was made to check with the group to see if an earlier time would work)

Agenda Items: Review RFP proposals for the Sunset Circle Historic District project if available, Allouez Sesquicentennial, Name change ordinance

#### ADJOURNMENT

**Moore / Juno moved to adjourn at 6:22 p.m. Motion carried.**

Minutes submitted by Trevor Fuller, Director of Planning and Community Development Director.