

**PUBLIC WORK'S COMMITTEE MEETING Minutes**  
**Wednesday, March 15<sup>th</sup>, 2023**  
**5:30 P.M., Allouez Village Hall**

Present: Genrich, Lefebvre, Beyler, Green, Collison (arrived at 5:47pm)  
Also present: Gehin, Lange

MODIFY/ADOPT AGENDA

Chairperson Genrich called the meeting to order at 5:30pm.

**Lefebvre/Beyler moved to adopt the agenda as presented. Motion carried.** (Collison not present for vote.)

APPROVE MINUTES from the February 1<sup>st</sup>, 2023 meeting

**Beyler/Green moved to approve the February 1, 2023 minutes. Motion carried.** (Collison not present for vote.)

ANNOUNCEMENTS

- a. WDOT Resurfacing of Hwy 172
- b. WPS to convert HPS street lights to LED

PUBLIC APPEARANCES

- None

2023 STREET RESURFACING PROJECT BID RESULTS

Gehin –

Two bids were received for the 2023 street resurfacing project. The bid proposal included a base bid along with 2 alternate bid items. The streets included in the resurfacing project include:

**Base Bid**

- Longview Ave. – Libal St. to E. River Dr.
- E. Mission St. – Webster Ave. to Libal St.
- Derby Ln. – Riverside Dr. to Webster Ave.
- Miscellaneous Street Patching and Repair

**Alternate Bids**

- Kenny Street - Libal St. to Jenkel Terr.
- Van Buren St. – Allouez Terr. to Derby Ln.

- In the evaluation of the bids, Village may select one or both of the alternate bids or may choose not to accept any alternate bids. The sum of the Base Bid and Alternates accepted by the Owner will determine the "Adjusted Total Base Bid".
- Budgeted funds in the Public Works accounts will allow for the addition of Alternate No.2 to the base bid amount.

The "Adjusted Total Base Bid" with selection of Alternate Bid No. 2 are as follows from the contractors:

MCC --- \$649,890.29

NEA --- \$657,814.30

MCC is the low bidder including alternate bid #2 in the amount of \$649,890.29.

Discussion:

- Are the bids within budget?
- Are the bids close to the engineering estimate?
- Why the difference in the two alternate bid prices?
- Were bidders communicated with that alternative bid could impact successful bidder?

**Beyler/Lefebvre moved to recommend to the Village Board to accept MCC's adjusted base bid to include alternate bid No. 2 in the amount of \$649,890.29. Motion carried.**

#### 2023 SANITARY SEWER CIPP LINING PROJECT BID RESULTS

Gehin –

Bids for the sanitary sewer lining project were opened on March 14<sup>th</sup>. Two bids were received. Visu-Sewer, Inc. is the low bidder at \$81,607.50. The estimated cost of the lining project was \$80,000.

The sewer lining project includes:

- The lining of the Roselawn Blvd. sanitary sewer from ±1400 feet East of Riverside Dr. to Webster Ave. (Approx. 1800')

Ideally the sewer lining is to be completed before the start of the Roselawn Blvd Street Reconstruction Project.

**Lefebvre/Green moved to recommend to the Village Board the approval of the low bid submitted by Visu-Sewer, Inc. in the amount of \$81,607.50. Motion carried.**

#### LIBAL ST. NOMINAL PAYMENT PARCEL REPORT FOR REAL ESTATE ACQUISITION

Gehin –

The nominal payment parcel report for the purchase of the Libal Street real estate has been completed by Moss & Associates, LLC. In total real estate acquisition, of the type below, is needed from 89 parcels at a total cost of approximately \$130,000.

The type of land acquisition is as follows:

- Temporary Limited Easement (TLE) – Required throughout the project for grading purposes. Easement ends when the project ends.
- FEE – In general, the purchase of strip r/w is needed for sidewalk construction along the eastside of the roadway from First Bible Baptist Church to Allouez Ave. as well as along the eastside of roadway at Bethel Baptist Church.
- Permanent Limited Easement (PLE) – Purchase of easement required to replace and maintain an existing storm drain.

The land unit price used to determine the nominal payment for the affected parcels was calculated using the land values as presented in the Libal Street Sales Study completed on January 30, 2023 by Steiro Appraisal Services, Inc. The real estate cost associated with impacts to private landscape features, such as trees and landscaping, were accounted for and noted on the parcel report.

Discussion:

- Why is there a fee for TLEs?
- This is an increase from past projects requiring easements.
- Acquisition of real estate is not an eligible grant expense.
- Sidewalk is planned on both sides of Libal Street from 172 to Kalb St.

**Beyler/Green moved to recommend to the Village Board approval of the nominal payment parcel report for real estate acquisition as prepared by Moss & Associates, LLC. Motion carried.**

AMENDMENT TO THE 2021 SOLID WASTE AGREEMENT

Gehin –

An amendment to the 2021 Solid Waste Management Services Agreement had been received. The agreement is to provide a direct haul contract rate.

Discussion:

Is this something we could take advantage of doing as a cost saving measure?

**Collison/Green moved to recommend to the Village Board approval of Amendment #1 of the 2021 Solid Waste Management Services Agreement. Motion carried. (Lefebvre abstained)**

AMENDMENT NO. 3 TO THE LIBAL ST. ENGINEERING AGREEMENT

Gehin –

Strand Associates has prepared a third engineering amendment to the three-party design engineering services agreement. WDOT and Village staff have reviewed and provided comment.

The primary reasons for this amendment are as follows:

- Update 60% plans to incorporate a change to the mainline pavement slope between Hwy 172 to Allouez Ave.

- Amend the approved environmental document to incorporate sidewalk replacement located in Optimist Park.
- Revise 60% plans to incorporate the movement of sidewalk inward to avoid creating a nonconforming parcel.
- Placement of new R/W monuments to depict/mark the newly acquired Libal St. right-of-way.

The amendment in the amount of \$23,565.87 will increase the engineering agreement cost from \$604,701.87 to \$628,267.74. The amended engineering cost is slightly less than the State Municipal Agreement fundable amount.

The Federal Surface Transportation Block Grant received for the project will reimburse the Village up to 80% of the design and construction cost. The estimated project cost for design and construction is \$5,300,000.

To keep this project moving forward and on schedule, approval of the agreement by the Village is necessary. With Village Board acceptance, the agreement will be forwarded to the WDOT central office for their review and approval.

Discussion:

Why was there a need to change the cross slope?

### 2023 STREET UTILITY RECONSTRUCTION

Gehin -

An update on the status of the street and utility reconstruction project was provided.

- A public hearing was held on March 7<sup>th</sup> for the storm lateral special assessments. At the closure of the hearing the Village Board approved Engineering Report containing the estimated cost of the assessments.
- Advertisement for Bids– The advertising of the 2023 Street Reconstruction projects began on March 8<sup>th</sup> and 9<sup>th</sup>. Bids for the two street projects will open on March 28<sup>th</sup> and 30<sup>th</sup>.
- Inspection and Staking Services– Currently preparing an RFP for these services and will bring back to the committee.

### ADJOURNMENT

**Beyler/Collison moved to adjourn at 6:17 PM. Motion carried.**

*Minutes submitted by Brad Lange and Sean Gehin.*