

Village Board Meeting (March 7, 2023)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, MARCH 7, 2023
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Deutsch, Genrich, Green, Harris, Rafter, Sampson
Also Present: Beauchamp, Clark, Gehin, Fuller, Lange, Attorney Peterson

MODIFY / ADOPT AGENDA

Genrich/Deutsch moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. April 4, 2023 Spring Election
- b. 2023 Village of Allouez Comprehensive Plan Update
- c. Hiring of Joe Linnane, Parks Maintenance
- d. WisDOT Resurfacing of Hwy 172
- e. WPS to convert HPS street lights to LED
- f. 2023 Be Active Wisconsin Community Challenge
- g. Are you interested in serving on a Committee, Board or Commission?
- h. Cystic Fibrosis Great Strides Walk at Green Isle Park on April 29, 2023 (recurring event)
- i. Autism Society of NE Wisconsin Walk (ASNEW) on September 16, 2023 (recurring event)

Trustee Atwood- Received a concern from a resident on the deer population & requested staff continues discussion on a solution.

President Rafter- On March 13th from 4:00pm-5:00pm Senator Cowles & Representative Steffen will be holding a budget listening session at Village Hall.

PUBLIC COMMENT

- None

PUBLIC HEARING REGARDING SPECIAL ASSESSMENTS FOR INSTALLATION OF STORM LATERALS
ON ROSELAWN BLVD., KAREN LANE, ALLOUEZ TERRACE & JACKSON STREET

David Hanson, 360 Roselawn Blvd.

- Sump pump drains into storm line, who is responsible to connect once the new pipes are installed? Gehin indicated the contractor will make the connection and if the new connection can be made to existing lateral within short distance, connection will be made. If not, existing drain pipe will be connected to the existing shared lateral.

Hearing closed at 6:45 p.m.

APPROVAL OF ENGINEERING REPORT CONTAINING ESTIMATED COST OF THE LATERAL
ASSESSMENTS

S. Gehin:

- As in the past, if the invoice is not paid in full by the owner after 30 days, amount owed will be placed on the next five real estate tax bills in equal installments with 4% per year added to the unpaid balance.

Green/Genrich moved to approve the Engineering Report Containing Estimated Cost of Lateral Assessments. Motion carried.

CELLCOM GREEN BAY MARATHON

Ryan Griessmeyer, President of Race Day Events, 2995 Sub-Zero Parkway, Fitchburg, WI

- Request to run a portion of the 2nd annual Cellcom Green Bay Marathon route through the village utilizing village streets as well as the Fox River Trail on May 21, 2023.
- Successful run last year, however, changed the route this year to avoid sharing a roundabout with cars.
- To provide a safe corridor for participants race officials are proposing a temporary closure of parking lanes and roadway shoulders using cones spaced every 35-50 feet.
- Race volunteers and Brown County Sheriff deputies will be stationed at minor and major intersections.
- Anticipates around 900-1,000 runners (up 15% from last year).
- Notification cards will be mailed to residents and businesses directly impacted by the race.

Atwood/ Harris moved to approve the Cellcom Green Bay Marathon run a portion of their route through the village utilizing village streets. Motion carried.

EXTEND PLATFORM COMMUNICATIONS AGREEMENT

President Rafter:

- Request to extend Platform Communications Agreement to August 31, 2023 (due to budget process) for consulting services relating to the closing of the Green Bay Correctional Institution. Original agreement was approved by the Board on May 17, 2022.
- Feels it is important for the village to continue to have a communications strategy for the decommissioning of GBCI. Because the Governor did not include closing GBCI in his proposed budget, the next phase is to work with the legislature to come up with a bipartisan solution to take to the Governor.
- Gave an update on the process. Overall satisfied with work performed by Platform Communications team.
- 14 day written notice is required if Board decides to terminate the agreement prior to August 31st.

Discussion:

- Overall benefit, estimated at \$100 million development if the prison goes away, and sharing tax burden.
- Where will the additional funds come from? Lange clarified funds currently come out of ARPA funds. Harris recommended extending the agreement to July 31st if budget is completed earlier as opposed to August 31st.

Sampson/Deutsch moved to approve to extend the Platform Communications Agreement to July 31, 2023. Motion carried.

NOISE VARIANCE PERMIT REQUEST FROM HEATHER DACHELET TO ALLOW MUSIC AT 540 DAUPHIN STREET FOR A WEDDING FROM 7:30 P.M. – 10:00 P.M. ON AUGUST 19, 2023

Atwood / Harris moved to approve the noise variance permit request for Heather Dachelet to allow music at 540 Dauphin Street from 7:30 p.m.-10:00 p.m. for a wedding reception on August 19, 2023. Motion carried.

AMENDMENT NO. 3 OF THE LIBAL STREET ENGINEERING AGREEMENT

S. Gehin:

- Strand Associates has prepared a third engineering amendment to the three-party design engineering services agreement.
- Amendments include the following: update 60% plans to incorporate a change to the mainline pavement slope between Hwy 172 to Allouez Ave., amend the approved environmental document to incorporate sidewalk replacement located in Optimist Park, revise 60% plans to incorporate the movement of sidewalk inward to avoid creating a nonconforming parcel and placement of new R/W monuments to depict/mark the newly acquired Libal Street right-of-way.
- The amendment in the amount of \$23,565.87 will increase the engineering agreement cost from \$604,701.87 to \$628,267.74. The amended engineering cost is slightly less than the State Municipal Agreement fundable amount.

Sampson/Deutsch moved to approve amendment No. 3 of the Libal Street Engineering Agreement. Motion carried.

REQUEST TO USE ARPA FUNDS TO UPDATE VILLAGE GIS MAPPING SYSTEM

S. Gehin:

- Request to use ARPA funds (\$200,000) to update and expand existing GIS mapping system to provide a reliable, accessible and accurate mapping system for use by all departments.
- Current mapping system is not reliable or accurate and has not been updated throughout the years.
- Having an updated GIS mapping system will be helpful to have in the field on a daily basis (turning valves, cleaning sanitary sewer, etc.) to maintain infrastructure.

Genrich/Harris moved to approve the use of ARPA funds to update the village GIS mapping system. Motion carried.

APPROVAL OF CONSULTANT FOR CERTIFIED LOCAL GOVERNMENT GRANT – NOMINATION OF SUNSET CIRCLE HISTORIC DISTRICT

T. Fuller:

- Allouez is the recipient of a Certified Local Government Grant from the Wisconsin Historical Society. The grant (covers up to \$12,500) was awarded to fund hiring a contractor for the nomination work of the Sunset Circle Historic District.
- A request for proposal was sent out in January 2023 to known contractors. Two contractors have submitted proposals for the work requested: Legacy Architecture (\$11,125) & the University of Wisconsin-Milwaukee Archaeological Research Laboratory Center (\$12,367.83).
- Historic Preservation Committee recommended proceeding with the University of Wisconsin-Milwaukee Archaeological Research Laboratory Center as the village consultant at their meeting on March 6th.

Discussion:

- Contracting with other consultants may encourage various other proposal requests in the future.

Genrich/Harris moved to approve the University of Wisconsin-Milwaukee Archaeological Research Laboratory Center as the consultant for the Certified Local Government Grant-nomination of Sunset Circle Historic District as recommended by the Historic Preservation Committee. Motion carried.

REPEAL AND RECREATE CHAPTER 453: FLOODPLAIN ZONING OF THE VILLAGE ORDINANCES
WITH DEPARTMENT OF NATURAL RESOURCES MODEL ORDINANCE

T. Fuller:

- Municipalities around the country are required to update their floodplain ordinances to stay current with the National Floodplain Insurance Program.
- Gave an overview of the proposed zoning ordinance. Proposed changes would have to be reviewed by the DNR.
- The DNR has provided a model ordinance that includes required language for the village to remain in the Community Rating System (CRS) Program.
- A public hearing must be scheduled as the deadline to approve the ordinance is April 9, 2023.
- Plan Commission recommended approval as presented at their February 27th meeting.

Discussion:

- Public hearing should be held in the evening so residents can attend.
- Impact on residents

Harris/ Deutsch moved to repeal and recreate chapter 453: Floodplain Zoning of the village ordinances as recommended by the Plan Commission and authorize scheduling of a public hearing. Motion carried.

ORDINANCE 2023-01, §145-12 RELATING TO MINIMUM PERIOD OF OPERATION FOR A LIQUOR LICENSE

C. Zittlow:

- Ordinance draft was provided relating to the minimum period of operation for a liquor license to be valid. Ordinance was inadvertently removed in 2020 and recommends having an ordinance in place by the time liquor license renewals are due in April.
- Original ordinance was 6 months as the allowed amount of time to not be open for business for a license to be invalid. Researched surrounding communities and suggested 90 days.

Discussion:

- Harris: Licensing year language is too vague, suggested 60 consecutive days.

Rafter/Green moved to postpone the ordinance change, update language, and bring back to a future Board meeting. Motion carried.

CONSENT AGENDA

Green/Deutsch moved to:

- a. Approve Village Board minutes dated 2/7/23, 2/21/23
- b. Accept and Place on File minutes from:
 - i. Historic Preservation Committee dated 1/25/23
 - ii. Parks, Recreation & Forestry Committee dated 1/31/23
 - iii. Economic Development Committee dated 1/6/23
- c. Approval of accounts payable dated 2/9/23, 2/17/23, 2/23/23

Motion carried.

FUTURE AGENDA ITEMS

- Trustee Atwood: Deer population

CONVENE INTO CLOSED SESSION

Sampson/ Deutsch moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of

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public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Deutsch – aye, Sampson – aye, Green - aye. Motion carried.

Developers Agreements

Cell Tower Leases

RECONVENE INTO OPEN SESSION

Sampson/ Genrich moved to reconvene into open session. Motion carried. (Deutsch not present for vote.)

No action taken.

ADJOURNMENT

Atwood/Green moved to adjourn at 8:52 p.m. Motion carried. (Deutsch not present for vote.)

Minutes submitted by Carrie Zittlow, Clerk-Treasurer