

**ALLOUEZ VILLAGE BOARD MEETING  
TUESDAY, JUNE 6, 2023  
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

In the absence of the President Rafter, Village Clerk called the meeting to order and accepted nominations for a chair.

**Atwood/Genrich moved to nominate and elect Harris as Chair. Motion carried.**

Present: Atwood, Genrich, Green, Harris  
Excused: Deutsch, Rafter, Sampson  
Also Present: Beauchamp, Clark, Gehin, Lange, DEO Vogel

MODIFY / ADOPT AGENDA

- Harris explained items 5 and 6 are tabled due to lack of quorum (request from Harris for recusal).
- 5. Action Re: Approval of Public Hearing Design Exception requests by Highland Ventures for the building located at 3921 S. Webster Ave., Parcel AL-1724-4-1
- 6. Action Re: Approval of Site Plan & Design Review request by Highland Ventures for the addition and remodel project of the proposed Dollar General located at 3921 S. Webster Ave., Parcel AL-1724-4-1

**Green / Genrich moved to adopt the amended agenda, table items 5 and 6 due to lack of quorum from Board member recusal. Motion carried.**

ANNOUNCEMENTS

- a. Allouez Fest on June 11<sup>th</sup> from 10am-3pm
- b. 2023 Pooches & Pints on June 15<sup>th</sup> from 4pm – 8pm
- c. Allouez Movie in the Park on June 9<sup>th</sup> at dusk (Super Pets)
- d. Senior Summer Picnic on June 29<sup>th</sup> at Green Isle Park
- e. Resignation of Traci Ombrello, Economic Development Committee member
- f. Resignation of Katie Gentry, Comprehensive Plan Update 2023 Advisory Committee member
- g. Bellin Run on June 10, 2023- Road Closure Information

PUBLIC COMMENT

Michael Davis, 2716 Lola Drive

- Neighbors tree is growing over the power line and believes it is dangerous and a potential hazard. Contacted Wisconsin Public Service and nothing has been accomplished.

HEARING RE: NON-RENEWAL OF LIQUOR LICENSE LOCATED AT 2150 RIVERSIDE DRIVE (Riviera Bar & Grille)

- None

Hearing closed at 6:42p.m.

NON-RENEWAL OF LIQUOR LICENSE LOCATED AT 2150 RIVERSIDE DRIVE (Riviera Bar & Grille)

Zittlow:

- Outstanding real estate taxes have been paid. Inspections, liquor license fee and Brown County Health license are still needed.

Discussion:

- Business is currently not open. Village ordinance requires a business to be open within 60 days of granting a license or the license can be cancelled by the Board for nonuse.

**Harris / Atwood moved to approve the 2023-2024 liquor license renewal for Riviera Bar & Grille located at 2150 Riverside Drive contingent upon all inspections pass, Brown County Health license is provided, and liquor license fee is paid. Motion carried.**

REQUEST FROM GREEN BAY YOUTH BASEBALL TO SELL BEER AT THE SANDLOT BASEBALL TOURNAMENT AT PH MARTIN-WEBSTER PARK JULY 28-JULY 30, 2023

C. Clark:

- Annual event held over the past four years with security on site.
- Future requests for beer sales need approval by Board every year.
- Parks, Recreation and Forestry Committee recommended approval at their May 23rd meeting.

Green/Genrich moved to suspend the rules. Motion carried.

Mike Callahan, Green Bay Youth Baseball, Tournament Director

- Explained the request to sell beer at their Sandlot tournament:
  - o No issues in the past & have had a great turnout
  - o The need to raise funds to reinvest in the program (training/traveling)
  - o Officer on site at all times , 31 teams in the tournament

Genrich/Atwood moved to pick up the rules. Motion carried.

Discussion:

- Annual event held over the past four years without any issues and security is on site.

**Genrich/Atwood moved to approve the request from Green Bay Youth Baseball to sell beer at their tournament on July 28<sup>th</sup>-30<sup>th</sup> at PH Martin -Webster Park. Motion carried.**

LIBAL STREET SURFACE TRANSPORTATION BLOCK GRANT (STBG) APPLICATION – DE PERE TO HWY 172

S. Gehin:

- The Brown County Plan Commission MPO is currently accepting grant applications for Federal funding under the Surface Transportation Block Grant Program (STBG).
- Federal funding levels vary between 50- to 80% of the project cost of which engineering, construction and construction oversight are reimbursable expenses.
- Staff is proposing to submit two Libal Street projects:
  - LeBrun St. to Hoffman Rd. (3700 ft)
  - Hoffman Rd. to Hwy 172 (2600 ft)
- The intent of the street projects is to extend the service life of the existing pavement section, add on-street bike lanes and to complete the pedestrian networks.
- The street repair work to include the milling and overlaying of the existing pavement, repair of defective sidewalk and curb and gutter, the upgrading of existing curb ramps to

ADA standards, and the construction of new sidewalk where current gaps exist in the network.

- The addition of marked bike lanes will require the elimination of parking on one side of the street.
- The Village had previously submitted Libal Street from LeBrun St. to Vande Hei Rd for a Bipartisan Infrastructure Law (BIL) Grant May of last year. The project unfortunately was not selected by the MPO to receive the Grant.

**Atwood/Green moved to approve the Libal Street Surface Transportation Block Grant Application. Motion carried.**

#### LIBAL STREET PROJECT UTILITY IMPROVEMENTS – RASMITH ENGINEERING AGREEMENT

S. Gehin:

- Libal Street will be reconstructed in 2024 using Federal Surface Transportation Block Grant (STBG) funding. Improvements to the public utilities are not eligible for STBG funding.
- In general, the Village desires to renew the existing sanitary and water laterals from Hwy 172 to Allouez Ave. and spot repair sanitary sewer and watermain infrastructure. The work of which will be bid separate from and constructed ahead of street improvement project.
- The Village has received an engineering proposal from raSmith to assist with the development of plans, estimate and special provisions. Gehin gave an overview of the scope of work that is included.
- Fee to provide the engineering services is \$27,204. Work of which to be funded by 2023 bond funds. Saved \$7,000 on services by using the new GPS equipment recently purchased by the village.

Discussion:

- In the future, suggested requesting proposals from other engineering firms.
- Document in Equipment Replacement Fund the savings from the new GPS equipment purchase. Pleased to hear one purchase saved the village \$7,000 and equipment is paying for itself.

**Genrich/Atwood moved to approve raSmith's engineering proposal to provide assistance with the Libal Street Project Utility improvements. Motion carried.**

#### CONSENT AGENDA

**Green/Genrich moved to:**

- Approve Village Board minutes dated 4/7/23, 4/18/23, 4/21/23, 5/2/23, 5/16/23
  - Accept and place on file minutes from:
    - Parks, Recreation & Forestry Committee dated 4/25/23
    - Plan Commission dated 3/27/23
  - Approve accounts payable dated 4/17/23, 4/21/23, 4/28/23, 5/4/23, 5/12/23, 5/26/23
- Motion carried.**

#### FUTURE AGENDA ITEMS

- Trustee Harris- update on Emerald Ash Borer
- Lange- Items 5 & 6 will be brought back to the next Village Board meeting on June 20<sup>th</sup>.

CONVENE INTO CLOSED SESSION

**Genrich/Green moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call: Harris – aye, Genrich – aye, Atwood – aye, Green- aye. Motion carried.**

*Libal Street Reconstruction Project*

*Developer Agreement*

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

**Atwood/Green moved to reconvene into open session. Motion carried. No action taken.**

ADJOURNMENT

**Green/Atwood moved to adjourn at 7:45 p.m. Motion carried.**

*Minutes submitted by Carrie Zittlow, Clerk/Treasurer*