

# Memo

To: Village Board

Fr: Becky Nyberg, Neighborhood Compliance Inspector  
Trevor Fuller, Director of Planning and Community Development

Re: ACTION RE: ORDINANCE 2023-04, AMENDMENT OF SECTION 318-3 SEASONAL USE TRAILERS, UTILITY TRAILERS, ENCLOSED TRAILERS, TENTS AND CAMPING EQUIPMENT, OF THE VILLAGE ORDINANCES (T. Fuller)

Date: 15 June 2023

Attached is a proposed amendment to Chapter 318: Parking and Storage of our Village Ordinances. The change is to align our ordinance with typical outcomes and practice. Currently, camping equipment can remain parked in a driveway until November 15<sup>th</sup>. However, about 12-24 residents annually use their camping equipment through the Wisconsin Deer Gun season, which concludes Thanksgiving weekend. Historically, this results in staff issuing an unnecessary warning letter and the camping equipment remaining in place for two weeks, only to be removed when a follow-up inspection takes place. This process is inefficient and often can cause unnecessary worry to the resident. The proposed change would aim to mitigate some of the staff time and resident worry.

The amendment has not been reviewed by Village Counsel. **The Village Board is asked to review and provide comment to the proposed amendment.** Once comment is received, staff will forward to Counsel for review and will bring back in ordinance form at a later date. New rules would go into effect January 1, 2024 so that the changes can be incorporated into the All About Allouez Guidebook.

**§ 318-3 Seasonal use trailers, utility trailers, enclosed trailers, tents and camping equipment.**  
**[Amended 2-7-2017 by Ord. No. 2017-02; 5-15-2018 by Ord. No. 2018-08; 3-19-2019 by Ord. No. 2019-02]**

- A. Parking restrictions and exceptions. The parking of seasonal use trailers, utility trailers, enclosed trailers and camping equipment, as defined in § 318-2 of this article, shall not be allowed in the front, side or rear yard of any residentially or commercially zoned property, whether or not enclosed or fenced, with the following exceptions and conditions, and then only on a hard surface as defined herein:
- (1) Seasonal use trailers for motorcycles shall be permitted to park in the driveway or side yard from March 1 through November 15. Seasonal use trailers for watercraft shall be permitted to park in the driveway or side yard from March 1 through November 15. Seasonal use trailers for snowmobiles shall be permitted to park in the driveway or side yard from November 1 through March 31. Seasonal use trailers for all-terrain vehicles shall be permitted to park in the driveway or side yard year round, provided that the all-terrain vehicle is actually being used as opposed to parking merely for storage purposes. No watercraft, snowmobile, or all-terrain vehicle shall be stored in the driveway or side yard of a residentially or commercially zoned property as herein permitted except upon a seasonal use trailer. In the event that the seasonal use trailer is not being utilized for the storage of watercraft, motorcycles, all-terrain vehicles or snowmobiles and is otherwise empty, it may be stored in the driveway or side yard year round.
  - (2) The Village Administrator has the authority to adjust the dates forward for parking of seasonal use trailers based upon weather conditions.
  - (3) Camping equipment may park in the driveway or side yard of residentially zoned property from March 1 through ~~November 15~~ December 1. **[Amended 11-19-2019 by Ord. No. 2019-10]**
  - (4) Vehicles, machinery and equipment used for construction activities shall not be stored or parked on residentially or commercially zoned property except during the course of ongoing and continuously progressing construction activities at that property.
  - (5) One utility trailer may be parked in the driveway or rear or side yard of a residentially zoned property year round and need not be on a hard surface.
  - (6) Nothing herein shall limit or otherwise affect a resident's ability to store any seasonal use trailer, utility trailer, enclosed trailer and/or item of camping equipment entirely within the confines of the resident's garage or other permitted accessory structure.
  - (7) All seasonal use trailers, utility trailers, enclosed trailers, and camping equipment permitted for parking under this article shall not park within four feet of the lot line or required Zoning Code setback, whichever is greater. In addition, no such items shall be permitted to park more than 10 feet from the primary structure housed on the lot measured to the furthest point away from the structure.
  - (8) The parking of more than two seasonal use trailers, enclosed trailers, utility trailers, and/or items of camping equipment simultaneously on a residentially or commercially zoned property is prohibited. Any two such items cannot be stored in the same lot location together unless one of them is a utility trailer. This quantity limitation shall not apply, and there shall not be counted, any such item(s) parked and/or stored entirely within the confines of the resident's garage or other permitted accessory structure.
  - (9) Enclosed trailers are permitted to be parked in the driveway or side yard year round.
  - (10) Tent structures are to be used for recreational purposes only. A tent structure shall not be used for storage purposes. A tent is for temporary uses only; 72 hours. **[Added 3-19-2019 by Ord. No. 2019-02]**