

Below is the schedule for the 2024 budget preparation and approval process:

**Tuesday, July 11:** Budget worksheets distributed to Department Heads to begin budget preparation.

**Tuesday, August 8:** Budget worksheets returned to Finance Director for review and preparation of budget.

**Monday, September 11:** High level budget discussion with the Finance/Personnel Ad-Hoc Committee

**Monday, September 25:** High level budget discussion with the Finance/Personnel Ad-Hoc Committee

**Friday, September 29:** Department Head meetings with Administrator and Village President

**Monday, October 9:** Budget books distributed to Village Board and Department Heads.

**Budget Workshops:**

Monday, October 16, 2023 – 5:00 p.m.

Wednesday, October 18, 2023 – 5:00 p.m. (if needed)

**Monday, October 30:** Publish budget.

**Budget Hearing:**

November 14, 2023 – 6:30 p.m.