

**PUBLIC WORKS COMMITTEE MEETING Minutes**  
**Wednesday, December 13, 2023**  
**ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

Present: Green, Beyler, Genrich, Lefebvre  
Also present: Gehin, Lange  
Excused: Collison

CALL TO ORDER / ROLL CALL

Genrich called the meeting to order at 6:20pm

MODIFY/ADOPT AGENDA

**Beyler/Lefebvre moved to adopt the agenda as presented. Motion carried.**

APPROVE MINUTES from the October 11<sup>th</sup>, 2023 meeting

**Green/Lefebvre moved to approve the October 11<sup>th</sup>, 2023 minutes as presented. Motion carried.**

ANNOUNCEMENTS

None

PUBLIC APPEARANCES

None

DISCUSSION/ACTION RE: SCADA SYSTEM UPGRADE

Gehin –

- In 2024 the Water Department will be upgrading the existing water distribution and lift station SCADA computer.
- The SCADA system monitors and operates the water distribution and lift station systems limiting the manual operation of the utility systems.
- In general, the upgrade and updating of the SCADA system will include:
  - o Cabinet Enclosure with control panel and surge protection
    - o Ethernet Connection
    - o Allen Bradley PLC
    - o 10" Display with programmed screens
  - o Upgrade of existing SCADA computer and Software
    - o Provide Dell Precision with Windows 11
    - o Furnishing and installation of SCADA Software
  - o Off-Site System Testing
  - o All PLC, HMA and SCADA computer programming
  - o Operator Training
  - o 12 Month Warranty
- The cost of quoted upgrade is \$53,625.

Discussion:

- Beyler – Are there other companies that do this or is there certain software we need.
- Lefebvre – Limited Liability – Review of Meditation/Arbitration language.

**Lefebvre/Green moved to recommend to the Village Board approval of the PJ Korten's SCADA System Upgrade in the amount of \$53,625 pending legal review of the contract. Motion carried.**

#### DISCUSSION/ACTION RE: RENEWAL OF CROSS CONNECTION CONTROL INSPECTION SERVICE AGREEMENT

- a. RESIDENTIAL AGREEMENT
- b. COMMERCIAL AGREEMENT

Gehin-

- The WDNR requires all public water systems to maintain an annual Cross-Connection Control (CCC) program involving the inspection of residential and non-residential connections to the safe drinking water supply.
- State plumbing code requires approved backflow prevention methods to be installed at potable water connections. The purpose of the program is to prevent contamination of the public water system.
- HydroCorp (contractor) is currently under contract to provide residential and non-residential CCC inspections of which expire end of this year and March 1<sup>st</sup> of next year, respectively.
- To be compliant with DNR Administrative Code and to ensure everyone in our community has safe and clean drinking water, the staff has received two separate proposals from HydroCorp to continue the residential and non-residential cross-connection control inspections:
  - o 1-yr Residential CCC Inspection Service Agreement with proposed fee of \$19,344.
  - o 2-yr Non-Residential CCC Inspection Service Agreement with proposed fee of \$14,976.

Discussion:

Lefebvre – Dispute resolution.

**Green/Lefebvre moved to recommend to the Village Board to approve the HydroCorp 1- and 2-yr CCC inspection service agreements; 1 year Residential \$19,344 and 2 year Non-Residential \$14,976, contingent upon review by the village attorney. Motion carried.**

#### DISCUSSION/ACTION RE: REQUEST FOR A NO PARKING ZONE ALONG THE EASTSIDE OF LONGVIEW COURT AT DOTY ELEMENTARY SCHOOL

Gehin-

- For safety reasons, the Green Bay Public School District has requested a Limited No Parking Zone located along the eastside of Longview Court on School Days from 7:30 am to 4:30 pm.
- The School District would furnish and install the signs.

**Lefebvre/Beyler moved to recommend approval of installing No Parking signs along the east side of Longview Court paid for by the Green Bay Public school district. Motion carried.**

#### DISCUSSION RE: LIBAL STREET REAL ESTATE ACQUISITION – UPDATE

Gehin-

- Of the 89 parcels requiring real estate acquisition, 10 parcels remain unsigned. All ten parcels have been appraised and their 60-day period to respond with a 2nd appraisal expires on Friday December 29.
- All ten owners have until close of business on Friday December 29 to respond with a 2nd appraisal or accept our offer. If property owner does not respond with 2<sup>nd</sup> appraisal and or accept offer, additional steps will be taken to acquire property.

#### DISCUSSION RE: UTILITY RATE CASE

- a. STORMWATER UTILITY
- b. SANITARY SEWER UTILITY

Gehin-

- Village staff have begun a rate study for both the Stormwater and Sanitary Sewer Utilities.
- With Village Board approval, staff has recently hired Ruekert-Mielke to provide assistance with the Sanitary Sewer rate case. The Sanitary Sewer rates were last increased beginning of 2022. The primary need for the Sanitary Sewer study is due to:
  - o The rising cost to treat wastewater.
  - o Declining use of water by one of the Village's largest users.
  - o Review of rates to ensure fair and equitable billing of Utility cost.

- The stormwater Equivalent Runoff Rate (ERU) was last increased in 2015. An adjustment to the rate is necessary to keep up with the rising cost to operate and maintain the Village's storm sewer system.

#### DISCUSSION RE: WDOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (LRIP) -SUNRISE LANE

Gehin-

- Every other year the State places funds in the Local Road Improvement Program (LRIP). The 2-yr grant program administered by the County Highway Commissioner, will allow up to 4 projects to be selected and awarded projects to receive a maximum reimbursement of 50% of the eligible project cost.
- Village staff submitted a grant application for the resurfacing of Sunrise Ln from Libal St. to Briar Ln (2100 ft) in October.
- The Village Street resurfacing project was selected to receive LRIP funding in the amount of \$90,000.

#### DISCUSSION RE: 2023 PASER RATINGS

Gehin-

- On an annual basis staff rates the condition of the Village's Street pavement surfaces. Every other year the pavement ratings are reported to the state.
- Graphs were provided describing the overall rating of the Village Streets.
- We are making progress, but a lot more work to be done.

#### ADJOURNMENT

**Lefebvre/Beyler moved to adjourn at 6:54pm. Motion carried.**

*Minutes submitted by Brad Lange and Sean Gehin*