



## MEMORIAL PARK BENCH PROGRAM

*The Memorial Park Bench Program* is available through the Village of Allouez Parks, Recreation, and Forestry Department for people to donate a park bench in a Village park of their choice.

Many times people want to remember loved ones that have passed on. Giving a *Memorial Park Bench* is a great way for them and family members for generations to come to visit and reflect on this important person in their life.

Others may wish to donate to honor that special someone in their life. This may include a child's birth, marriage, anniversary, Mother's Day, Father's Day or any other special occasion.

Organizations and businesses may wish to give back to the community. Installing a bench in a Village park through the *Memorial Park Bench Program* will ensure that the entire community will benefit for generations to come from their kind generosity.

The Village of Allouez has many park locations to select to have memorial benches installed, including a sports complex, neighborhood parks, trails, and natural park areas. These benches will enhance our parks, and offer a resting area for leisure, reflection, and relaxation.

The Village of Allouez thanks you for your kind generosity.

For more information or questions contact us at:

Village of Allouez  
Parks, Recreation, and Forestry Department  
1900 Libal Street  
Green Bay, WI 54301  
(920)-448-2804

Email: [chris.clark@villageofallouezwi.gov](mailto:chris.clark@villageofallouezwi.gov)



## MEMORIAL PARK BENCH PROGRAM

### Requirements and Guidelines

- The Village of Allouez Parks, Recreation, and Forestry Department offers a standard six foot, plastic fusion coated, expanded metal park bench for this program. It is available in green with a black frame for standardization throughout our park system. Other options may be considered for special circumstances; contact the department with questions. A sample photo of the bench can be viewed at [https://sitefurnishings.indoff.com/media/SME/catalog/23627\\_lg.jpg](https://sitefurnishings.indoff.com/media/SME/catalog/23627_lg.jpg).
- The cost of the Memorial Park Bench is **\$950** and will be charged to the donor. Please send payment with order payable to Village of Allouez.
- A notification certificate of the park bench can be sent to a person of your choice (please note this on the application).
- Most of our Village parks have pre-designated locations for park benches. Please indicate on the application which park or trail you would like to have your donated bench installed at. Also include a spot in the park if so desired. In some instances the Department may need to recommend an alternate location.

Broadview Soccer Complex	Optimist Park/Miracle League
East Lawn Park	PHM Webster Sports Complex
East River Parkway	Resch Family East River Trail
Green Isle Park	Riverview Park
Kiwanis Park	Sunlight Park
Langlade Park	Wiese Park
- The location of the bench in the requested park/trail will be determined by mutual agreement between the donor and the Parks, Recreation, & Forestry Department.
- Benches can be installed during the spring, summer, and fall of the year when the ground is not frozen.
- The Department will supply and install the bench.
- **By departmental policy, markers and plaques are the responsibility of the donor with approval by the department and are not included in the cost of the bench.** Please contact us for more information if interested.
- Additional decorating or landscaping of benches is not permitted.
- Memorial benches become the property of the Village of Allouez and available for the community to enjoy.





## MEMORIAL PARK BENCH PROGRAM

Please complete this application for donating a park bench to the Village of Allouez *Memorial Park Bench Program*. Village Park staff will contact you after we receive this application to confirm, park location, and timing of the installation.

I wish to donate a park bench in ☐ honor / ☐ memory of (check one) \_\_\_\_\_

Donor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City-State-Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Send Notification Certificate To:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City-State-Zip: \_\_\_\_\_

Approximate date you wish the park bench installed by: \_\_\_\_\_

Village park that you request to have the bench installed in: \_\_\_\_\_

Approximate location within the park or bench orientation: \_\_\_\_\_  
(the location may need to be adjusted to the nearest pre-designated site)

Check all that apply.

- ☐ I would like more information on a memorial plaque  
☐ I would like a notification certificate

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

PLEASE RETURN THIS FORM WITH FULL PAYMENT TO:  
VILLAGE OF ALLOUEZ  
PARKS, RECREATION, & FORESTRY DEPT.  
1900 Libal Street  
Green Bay, WI 54301