



A Living Memory TREE PLANTING PROGRAM

A Living Memory is a tree planting program available through the Village of Allouez Parks, Recreation, and Forestry Department for people to donate a tree to be planted in a Village park of their choice.

Many times people want to remember loved ones that have passed on. Planting a tree as *A Living Memory* is a great way for them and family members for generations to come to visit and reflect on this important person in their life.

Others may wish to donate a tree to honor that special someone in their life by planting a tree in *Living Memory*. This may include a child's birth, marriage, anniversary, Mother's Day, Father's Day or any other special occasion.

Organizations and businesses may wish to give back to the community. Planting trees in a Village park through *A Living Memory* tree planting program will ensure that the entire community will benefit for generations to come from their kind generosity.

The Village of Allouez has a variety of park locations to plant *A Living Memory* tree in, including a sports complex, neighborhood parks, and natural park areas. Trees also benefit the community by providing a healthy clean environment, homes and food for birds and other animals, and increase the quality of life for the community by creating a pleasant calming atmosphere in which to recreate.

Become a growing part of our community by donating a tree through
A Living Memory
tree planting program.

For more information or questions contact us at:
Village of Allouez
Parks, Recreation, and Forestry Department
1900 Libal Street
Green Bay, WI 54301
(920)-448-2804
Email: chris.clark@villageofallouezwi.gov



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Please complete this application for donating a tree to the Village of Allouez *Living Memory* tree planting program. Village Park staff will contact you after we receive this application to confirm the tree species, park location, and your involvement.

I wish to donate a tree in ☐ honor / ☐ memory of (check one) _____

Donor's Name: _____

Address: _____

City-State-Zip: _____


Email: _____ Daytime Phone: _____


Send Notification Certificate To:


Name: _____

Address: _____

City-State-Zip: _____


 Approximate date you wish tree to be planted (see planting periods) _____

 Village park that you request to have the tree planted in _____

 Preferred tree species to be planted (select 1st choice & 2nd choice)

1st Choice

2nd Choice

 Check all that apply.

- ☐ Attend a planting ceremony (to be scheduled with the Parks Director)
☐ Notification certificate

Signature Date

**PLEASE RETURN TO:
VILLAGE OF ALLOUEZ
PARKS, RECREATION, & FORESTRY DEPT.
1900 Libal Street
Green Bay, WI 54301**



Requirements and Guidelines for *A Living Memory* Tree Planting Program

- 🌳 A notification certificate or a photograph of tree (once it has leafed out) can be sent to a person of your choice (please note this on the application).
- 🌳 Most of our Village parks have locations for tree planting. Please indicate on application which park you would like to have your donated tree planted in. In some instances the Forestry staff may need to recommend an alternate location.

Broadview Soccer Complex
East Lawn Park
East River Parkway
Green Isle Park
Kiwanis Park
Langlade Park

Optimist Park/Miracle League
PHM Webster Sports Complex
Riverview Park
Sunlight Park
Sunset Park
Wiese Park

- 🌳 The cost of the tree and planting is **\$450** and will be charged to the donor. Please send payment with order payable to Village of Allouez.
- 🌳 Below is a list of tree species available for planting. Some species can only be planted in the spring such as Maple, Oak, Callery Pear, Crabapple and all Evergreens. Shade and flowering trees are typically 2" trunk diameter balled and burlap. Evergreen trees are also balled and burlap and typically 5' tall.

Shade Trees: Elm, Honeylocust, Linden, Maple, Oak
Flowering Ornamental Trees: Callery Pear, Crabapple, Tree Lilac
Evergreen Trees: Arborvitae, Pine, Spruce

- 🌳 **We have two tree planting periods per year. Spring (April-June) Fall (Oct.-Nov.) Other times may be available by special circumstances (contact the Parks Director).**
- 🌳 The Department will supply and plant the tree. Contributor involvement in planting or attendance is welcomed. Please indicate on application how you would like to be involved. We will schedule a specific date for the tree planting with you or your group if you wish to participate.
- 🌳 The location of the planting in the requested park will be determined by mutual agreement between the donor and the Parks, Recreation, & Forestry Department.
- 🌳 **By departmental policy, markers and plaques are the responsibility of the donor with approval by the department and are not included in the cost of the bench.** Please contact us for more information if interested.
- 🌳 Trees become the property of the Village of Allouez and therefore are guaranteed for replacement and are subject to routine maintenance, including pruning, and removal if necessary.