

April 19, 2016 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, APRIL 19, 2016
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

Present: Harris, Atwood, Rafter, Dart, Green, Dennis

Also Present: Lange, Berndt, Clark, Fuller, Attorney Duffy

Note: Vacant trustee seat due to Trustee Rafter being elected President on April 5

MODIFY / ADOPT AGENDA

Atwood / Harris moved to adopt agenda as modified. Move items #8, Resolution 2016-10, thanking President Randy Gast for his years of service to #4b, item #9, Resolution 2016-09, thanking David Selissen for his years of service to #4c, and item #4b, UWGB Community Sign Designs to #4d. Motion carried.

ANNOUNCEMENTS

Clark

- a. Parks For All Fundraiser will be held on April 30 from 11 am – 4 pm at Optimist Park (to raise money to resurface a section of the playground at Optimist Park)
- This is the 20th year that the Village of Allouez has received the Tree City USA award

Lange

- Future Public Works Committee meetings will be held in the evening to make more accessible to the public. The next meeting will be held at 5:30 pm on May 11.

Baenen

- b. Prescription Drop-Off on April 30th from 10 am – 2 pm at the Allouez Village Hall

Dennis

- Acknowledged and congratulated newly elected Brown County Board Supervisor, Joan Brusky who was present

PRESENTATION

Baenen -

- a. Awarded Certificate of Election to Newly Elected Village President Jim Rafter
- b. UWGB Community Sign Designs

Fuller

- The corridor study recommends installing community identifiers (e.g. gateway signs, banners, water tower) and wayfinding signage to create a sense of place and

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distinction and the Parks Department is looking to incrementally change out the parks signs over the next ten years. Therefore a design class from UWGB was asked to develop a theme for the village to consider.

Dan Roarty, Associate Lecturer and 9 UWGB students presented 3 sets of signage design options. The project goal was to develop a coordinated signage system for the Village and include at least an "entrance" sign; wayfinding; a building, park or trail sign and one other "signage" device (kiosk, water tower, mile marker). The Board was asked to submit their overall impression and preferred concepts.

Staff will bring the discussion of budgeting and installation back to the Board at a later date.

PUBLIC APPEARANCES

Clarence Matuszek, 2680 S Webster Avenue

- UWGB students did a nice job but wondered if we could give them an additional charge to find a way to fund it
- Commented on Mr. Dennis' classy introduction of Joan Brusky while neglecting to say that she defeated him in the election
- If a 5 person Board works in neighboring communities, he suggested the Board try working with 6 before considering appointing someone to fill vacancy.

Judy Poh, 2375 Riverside Drive

- Thanked Mr. Selissen for his years of service. She had a water question at the last board meeting and the next morning she was contacted by the water department and the problem was solved.

Joan Brusky, 2568 S Webster Avenue

- Thanked Dennis for his kind introduction, stated she was proud to represent Allouez and is available anytime.

ORDINANCE 2016-01, REPEALING AND RECREATING SEC. 6.11, BEEKEEPING OF CHAPTER 6, ANIMALS AND CREATING SEC. 8.28, BEEKEEPING LICENSE OF CHAPTER 8, FEES AND CHARGES (from 9/1/15, 11/3/15, 3/1/16, 3/29/16)

Steve Hupfer, President of Brown County Beekeepers Associate was present to answer questions and participated in discussion.

Discussion:

- Availability of education / training to obtain competency in beekeeping. That is not a requirement in surrounding communities. Consider adding "and/or sponsor".
- Why swarm trap boxes were not included in the ordinance.
- Will only be allowed on village owned property
- Liability for the village
- Review in January or February to tweak as necessary and to consider expanding to private property

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Green / Dart moved to approve ordinance with change to the education / training section to include an affidavit to knowledge base or proof of sponsorship and revisit in January. Motion carried.

SALE OF REAL ESTATE, SOUTH EAST SECTION OF AL 125-7, LOT 1 (from 3/15/16)

Lange

- As directed at the last board meeting, reached out to adjoining property owners to see if there was any interest and an offer to purchase was received from Meagan and Chad Pfarr.

Green / Dart moved to approve the offer of \$1000 for the triangle on the southeast section of AL 125-7.

Discussion:

- The \$1000 would cover transfer fees
- This is a village owned piece of property which is unusable for the most part and it squares off the lot
- The homeowners have been maintaining it for years
- There is no access to the property except for easement and designated storm sewer.

Upon the vote, the motion carried.

RESOLUTION 2016-10, THANKING PRESIDENT RANDY GAST FOR HIS YEARS OF SERVICE ON THE VILLAGE BOARD

Green / Dart moved to adopt Resolution 2016-10, thanking President Randy Gast for his years of service on the Village Board. Motion carried.

Rafter presented Gast with Resolution and read letter from Steve Vanden Avond expressing his appreciation for the many years of work Randy Gast put in as trustee and village president. Vanden Avond also congratulated Jim Rafter on winning the village president position.

RESOLUTION 2016-09, THANKING DAVID SELISSEN FOR HIS YEARS OF SERVICE IN THE WATER DEPARTMENT & PRESENTATION OF PLAQUE

Harris / Dart moved to adopt Resolution 2016-09, thanking David Selissen for his years of service in the Water Department. Motion carried.

Rafter presented Selissen with Resolution and Plaque.

REQUEST FOR CLASS A FERMENTED MALT BEVERAGE & LIQUOR LICENSE FOR KWIK TRIP, INC. (Kwik Trip Express 543 – Agent: Victoria L. Holmes) AT 1401 S WEBSTER AVENUE

Rafter / Atwood moved to approve the request for a Class A fermented malt beverage & liquor license for Kwik Trip, Inc. at 1401 S Webster Avenue contingent upon the appropriate paperwork being submitted and accepted.

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Dart

- Doesn't like all the gas stations selling alcoholic beverages

Upon the vote, the motion carried (Dart voted nay).

REQUEST FOR CLASS B FERMENTED MALT BEVERAGE & LIQUOR LICENSE FOR THE RIVIERA BAR AND GRILLE (The Riviera Bar and Grille – Agent: Mari O'Brien) AT 2150 RIVERSIDE DRIVE

Green / Atwood moved to approve request for Class B fermented malt beverage & liquor license for the Riviera Bar and Grille contingent upon paperwork being submitted and accepted. Motion carried.

MAYFLOWER GREENHOUSE, INC. – PARCELS AL-125-7 & AL-125-8, LOCATED AT 3245 & 3241 RIVERSIDE DRIVE OFFER TO PURCHASE

Attorney Duffy explained the amendment:

- Buyer waives all contingencies in Buyer's Commercial Offer to Purchase dated January 5, 2016
- The Offer is contingent upon Buyer meeting the time table and approvals listed in the amendment
- If the contingencies are not met the seller shall have the right to declare the Offer null and void

Harris / Green moved to approve Amendment to Offer to Purchase. Motion carried.

VACANT TRUSTEE SEAT

Discussion:

- Options: hold a special election in November, appoint someone to fill the term, vote to leave position open or do nothing at this time to leave option open

Attorney Duffy and Clarence Matuszek, 2680 S Webster Avenue

- recommended the board do nothing at this time which leaves the option to do something later if they choose

Atwood / Dart moved to appoint a member. Motion carried.

Atwood / Dart moved to appoint Jim Genrich, former trustee who has the experience to jump right in and assume the position.

Rafter asked Genrich (who was in the audience) if he would agree to serve on the Village Board for the remainder of the term. Genrich responded – yes.

Upon the vote, the motion carried.

RESOLUTION 2016- 11, AUTHORIZING FUNDING FOR EAST RIVER TRAIL RECONSTRUCTION

Clark

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- We applied for the State DNR grant last year, but were not awarded the amount we were requesting so we turned it down at that time in order to reapply this year and try to obtain the 50% grant money.

Harris / Green moved to adopt Resolution 2016-11, authorizing funding for East River Trail Reconstruction. Motion carried.

ARBOR DAY PROCLAMATION

Harris / Green moved to approve Arbor Day Proclamation as presented. Motion carried.

PROCLAMATION OF CREATIVE ECONOMY WEEK – APRIL 24-30, 2016

Rafter / Dart moved to approve Proclamation of Creative Economy Week as presented. Motion carried.

PROCLAMATION RECOGNIZING MAY AS HISTORIC PRESERVATION MONTH IN 2016

Dennis / Harris moved to adopt Proclamation recognizing May as Historic Preservation Month in 2016 as presented. Motion carried.

APPOINTMENTS TO VILLAGE COMMITTEES / BOARDS / COMMISSIONS

Green / Dennis moved to appoint /reappoint the following:

Board of Appeals

| | | |
|--------------------------------|-----------------------------------------------|------------|
| Jeff Jaekels (10years +) - yes | <u>Jeff Jaekels</u> | (04/30/17) |
| Carol Ewald (10 years +) – no | <u>Dave Doran (1st alt to reg)</u> | (04/30/19) |
| Gary Straughan - yes | <u>Gary Straughan</u> | (04/30/19) |
| Vacant (1 st alt) | <u>(1st alt)</u> | (04/30/18) |
| Vacant (2 nd alt) | <u>(2nd alt)</u> | (04/30/18) |
| Vacant (3 rd alt) | <u>(3rd alt)</u> | (04/30/17) |

Board of Ethics

| | | |
|------------------------------|-----------------------------|------------|
| Robert Kapla - yes | <u>Robert Kapla</u> | (04/30/19) |
| Vacant | <u></u> | (04/30/17) |
| Vacant (1 st alt) | <u>(1st alt)</u> | (04/30/18) |
| Vacant (2 nd alt) | <u>(2nd alt)</u> | (04/30/17) |

Economic Development Committee

| | | |
|----------------------|-----------------------|------------|
| Matthew Geimer - yes | <u>Matthew Geimer</u> | (04/30/19) |
| Diane Woodhead - yes | <u>Diane Woodhead</u> | (04/30/19) |

Historic Preservation Committee

| | | |
|------------------------|----------------------|------------|
| Wes Kornowske - no | <u>Dena Mooney**</u> | (04/30/19) |
| Cecile Faller - yes | <u>Cecile Faller</u> | (04/30/19) |
| Josh Pascoe – resigned | <u></u> | (04/30/17) |

Parks, Recreation & Forestry

Angela Kowalzek-Adrians - yes Angela Kowalzek-Adrians (04/30/19)
Kelsey Prescott - yes Kelsey Prescott (04/30/19)

Board of Review

Carole Schibly (10years +) Gary Straughan** (04/30/18)
Leo Hietpas (10 years +) Dennis Bonk** (04/30/18)

Plan Commission

James Wheeler - yes James Wheeler (04/30/19)
Vacant (2nd alt) Lisa Sment** (2nd alt) (04/30/19)
Vacant (3rd alt) (3rd alt) (04/30/17)

Public Works Committee

Jim Genrich (citizen member) Clarence Matuszek (04/30/17)
Rick King (citizen member) Rick King (04/30/19)

Motion carried.

Rafter / Atwood moved to approve trustee appointments.

Public Works Committee

Lynn Green Lynn Green (04/30/17)
Jim Rafter Jim Rafter (04/30/17)
Randy Gast Jim Genrich (04/30/17)

Economic Development Committee

Penny Dart Penny Dart (04/30/17)

Plan Commission

Penny Dart Penny Dart (04/30/17)

Room Tax Commission

Matthew Harris Matthew Harris (04/30/17)

Central Brown County Water Commission

(Trustee) Bob Dennis Bob Dennis (04/30/17)
(Director of Public Works) Craig Berndt – alt. Craig Berndt (04/30/17)

Brown County Planning Commission Board of Directors

Matthew Harris Matthew Harris (04/30/17)
Randy Gast (alternate) Jim Rafter (04/30/17)

Park, Recreation & Forestry

Rob Atwood Rob Atwood (04/30/17)

NEWEYE Board of Directors

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Bob Dennis

Bob Dennis (04/30/17)

Motion carried.

APPOINTMENT OF BOARD MEMBER TO HISTORIC PRESERVATION COMMITTEE

Discussion:

- the other village committees include a trustee
- brings continuity / very beneficial / provides better representation
- add to next agenda for consideration

ADJOURNMENT

Dennis / Harris moved to adjourn at 8:50 pm. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer